

BOARD OF SELECTMEN
MINUTES
MAY 21, 2012

Pursuant to notice duly filed with the Town Clerk, a meeting of the Board of Selectmen was held at 7PM in the Selectmen's Room.

Present were Carmin C. Reiss, Chair; Steven Ng, Clerk pro tem; and Stanly E. Black. Also present was Christopher Whelan, Town Manager.

Ms. Reiss called the Meeting to Order and announced that it is being recorded.

CLERK PRO TEM

Upon a Motion duly made and Seconded, the Board UNANIMOUSLY

VOTED: to elect Steven Ng Clerk pro tem.

CONSENT AGENDA

- Town Accountant's Warrants
- Gift Acceptance: Community Chest \$5,450 to Council on Aging Mental Health Worker, Volunteer Coordinator, and Outreach Worker gift accounts; Thomas G. Gallagher Inc. \$1,500, JAJ Company Inc. \$500, and PJ Spillane Co. \$7000 all to the Recreation Dept. summer camp scholarships; the Garden Club of Concord \$500 to the Public Shade Tree gift account
- Tour Guide Renewal: Ann Lang, Scott Aden
- HATS Environmental Subcommittee appointment recommendations: Dorothy Ortnor of 169 Thoreau St. #4; and Neil Rasmussen of 393 Estabrook Rd.
- Appointment of Public Works Engineer Ian MacKenzie to the Battle Road Scenic Byway Committee

Upon a Motion duly made and Seconded, the Board UNANIMOUSLY

VOTED: to approve the Consent Agenda as read.

TOWN MANAGER'S REPORT

1. Concord will receive funding to support two MassPort summer interns to assist with GIS matters.
2. The Finigan Way 20-home development built on former Town land on Strawberry Hill Rd. is complete. Four of the homes are affordable.
3. The Fenn School is undertaking a program of remodeling and replacement of Robb Hall that will include a new science center.
4. The Police Chief has announced the beginning of the annual Click It or Ticket It seatbelt safety program. The Police Department assisted with the Thoreau School Road Race and the Brain Tumor Society Bike Ride.

EAGLE SCOUT PROCLAMATIONS

Upon a Motion duly made and Seconded, the Board UNANIMOUSLY

VOTED: to approve the Eagle Scout Proclamations recognizing Hunter Montgomery and Andrew Krupa as read.

BOND SALE

Finance Director Tony Logalbo was present to report on a successful bond sale of \$2,785,000 to be issued on May 29, 2012 and having an average duration of 3.3 years. Mr. Logalbo distributed backup information regarding the Town's Credit Report. All the information is on the Town website. Of the three bids received, the low bid was submitted by Janney Montgomery Scott LLC at a true interest cost of 0.941567%. The Town will receive a premium of \$175,000 that will pay the cost of issuance with the remainder going into FY12 current revenues.

Call to Order

Clerk

Consent Agenda

Town Manager's
Report

Proclamations

Bond Sale

BOARD OF SELECTMEN
MINUTES
MAY 21, 2012

Mr. Logalbo explained that the bond sale will finance the school and road improvements, Library RFID system, aerial ladder truck playground improvements, and land acquisition as approved by the votes of various Town Meetings. Moody's has reviewed the Town's Financial management and has maintained the Aaa rating without caveats.

Upon a Motion duly made and Seconded, the Board UNANIMOUSLY

VOTED: that the sale of the \$2,785,000 General Obligation Municipal Purpose Loan of 2012 Bonds of the Town dated May 29, 2012 (the "Bonds"), to Janney Montgomery Scott LLC at the price of \$2,960,519.55 is hereby approved and confirmed. The Bonds shall be payable on May 15 of the years and in the principal amount and bear interest at the respective rates as follows:

The Bonds shall be payable on May 15 of the years and in the principal amounts and bear interest at the respective rates, as follows:

Year	Amount	Interest Rate	Year	Amount	Interest Rate
2013	\$680,000	2.00%	2017	\$300,000	3.00%
2014	\$490,000	3.00%	2018	\$300,000	3.00%
2015	\$465,000	3.00%	2019	\$200,000	3.00%
2016	\$350,000	3.00%			

MWPAT TITLE V LOAN FINANCING APPROVAL

Town Treasurer Tony Logalbo was present to seek approval of the Bond and Certificate that are the final portion of a loan program approved by 2004 Town Meeting to assist homeowners to improve failing onsite septic systems as a way to improve and protect the public health. Homeowners are loaned up to \$30,000 to be repaid over 10 years at 2% interest. To date 58 properties have been improved and 11 more are signed up for this phase. Homeowners are urged to contact the Public Health Department to determine eligibility

Upon a Motion duly made and Seconded, the Board UNANIMOUSLY

VOTED: to approve signing the Bond and Certificate dated June 13, 2012.

PUBLIC WORKS WEEK PROCLAMATION

Upon a Motion duly made and Seconded, the Board UNANIMOUSLY

VOTED: to approve the 2012 Public Works Week Proclamation as read.

Rich Reine, Public Works Director thanked the Board for its recognition of the importance of the public works function and outlined the events that are planned for Public Works Week with Concord Middle School 8th Graders. Mr. Reine also reported on progress on Crosby Corner and Cambridge Turnpike safety improvements, drinking water resource activities at Nagog Pond, and improvements to Junction Park

HUGH CARGILL TRUST COMMITTEE CHARGE

Mr. Black proposed an amendment to the Hugh Cargill Trust Committee Charge that updates the amounts that may be allocated and responds to the additional responsibilities for implementing the tax relief program. The changes are supported by both the Tax Relief Committee and the Tax Relief Committee.

Upon a Motion duly made and Seconded, the Board UNANIMOUSLY

VOTED: to approve amendments to the Hugh Cargill Trust Committee Charge as proposed.

TOWN MANAGER EVALUATION PROCESS

Ms. Reiss stated that since the annual Town Manager evaluation is retrospective, outgoing Chair Elise Woodward has agreed to take the lead on it. The Board has received a draft of matters to be reviewed; anyone with additions or suggestions should contact Ms. Woodward. This process should be completed during the summer and will include input from the Board and a

Septic Loan

Proclamation

HCT Charge

TM Evaluation

BOARD OF SELECTMEN
MINUTES
MAY 21, 2012

self-evaluation by Mr. Whelan. New this year, is the proposed input from those individuals who report to Mr. Whelan. Mr. Whelan stated that he has alerted the Senior Management Team of the possibility of their involvement in the process.

CORRESPONDENCE TO DOT RE: BFRT BRIDGE AND TUNNEL STRUCTURES

Ms. Reiss sought approval from the Board of correspondence to the Department of Transportation regarding the bridge and tunnel designs of Phase 2C of the rail trail. The Bruce Freeman Rail Trail Committee supports the transmittal of the letter.

Upon a Motion duly made and Seconded, the Board UNANIMOUSLY

VOTED: to authorize the Chair to sign and transmit the letter to Department of Transportation substantially as drafted.

CORRESPONDENCE TO METROPOLITAN PLANNING ORGANIZATION RE: TIP

Ms. Reiss sought approval from the Board of correspondence to the Metropolitan Planning Organization urging the inclusion of BFRT Phase 2C in in the FFY 2013-16 TIP. The Bruce Freeman Rail Trail Committee supports the transmittal of the letter.

Upon a Motion duly made and Seconded, the Board UNANIMOUSLY

VOTED: to authorize the Chair to sign and transmit the letter to the Metropolitan Planning Organization substantially as drafted.

COMMITTEE LIAISON REPORTS

Mr. Black reported that he had attended a Local Option Local Income Tax Committee meeting with Rep. Cory Atkins at which she expressed little hope for the matter ever coming out of the State committee. Although disappointed, the LOLIT Committee rallied with a plan to create a briefing book to share with residents and interested towns. LOLIT will continue to work on proposed legislation for the Selectmen to submit to the Legislature though to Rep. Atkins.

Mr. Ng stated that he had attended both HATS and community events at Hanscom. HATS will approach MassPort for clarification of 4 issues. Colonel Yike has retired and Col. Lester A. Weilacher has taken command.

MISCELLANEOUS

The Board acknowledged that it had received ethics materials and understood its responsibility to complete the training and return dated forms to the Town Clerk.

COMMITTEE NOMINATIONS

Mr. Black nominated Cherrie Corey of 277 Old Bedford Rd. to Conservation Restriction Stewardship Committee for a term to expire 5/31/15; Paul LoVecchio of 20 Winslow St. to the Hugh Cargill Trust Committee for a term to expire 5/31/15; John Canally of 128 Revolutionary Rd to the Planning Board for term to expire 5/31/17; Dorothy Ortner of 169 Thoreau St. #4 as the Town's at-large member of HATS for a term to expire 5/31/15; Elise Stone of 288 Old Marlboro Rd. to the Bruce Freeman Rail Trail Committee for a term to expire 5/31/15

TOWN MANAGER APPOINTMENTS

Upon a Motion duly made and Seconded, the Board UNANIMOUSLY

VOTED: to confirm the following Town Manager's reappointments: Electa Tritsch of 233 Heath's Bridge Rd to the Historical Commission for a term to expire 5/31/15 and Ellen Denison of 862 Strawberry Hill Rd to the Historical Commission as an Associate Member for a term to expire 5/31/13; Charles Parker of 105 Chestnut St. to the Comprehensive Sustainable Energy Committee for a term to expire May 31, 2015.

COMMITTEE APPOINTMENTS/REAPPOINTMENTS

Upon a Motion duly made and Seconded, the Board UNANIMOUSLY

Correspondence DOT

Correspondence MPO

Liaison Reports

Miscellaneous

Nominations

Town Manager
Appointments

Appt./Re-appt.

BOARD OF SELECTMEN
MINUTES
MAY 21, 2012

VOTED: to reappoint Anthony Logalbo, Finance Director to the Concord Retirement Board for a term to expire 5/31/15; Gail Eagan Henry as Town Accountant for a term to expire 5/31/15; David Caruso of 15 Granby St., Chris Leary of 44 Jennie Dugan Rd., and James Lyon of 51 Mitchell Ave. all to the White Pond Advisory Committee for terms to expire 5/31/15.

TOWN MANAGER ADMINISTRATIVE APPOINTMENTS

Upon a Motion duly made and Seconded, the Board UNANIMOUSLY

VOTED: to confirm the following Town Manager's Administrative reappointments Anthony Logalbo as Town Treasurer/Collector, Patricia Robertson as Deputy Treasurer/Collector, Anita Tekle as Town Clerk and Anderson & Kreiger as Town Counsel all for a terms to expire 5/31/13;.

ADJOURNMENT

On a motion duly made and seconded, it was UNANIMOUSLY:

VOTED: To adjourn the Open Session and to conclude business for the evening.

Stanly E. Black	Aye
Steven Ng	Aye
Carmin C. Reiss	Aye

The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Steven Ng, Clerk pro tem

Town Manager
Appointments

Adjourn